

## ***SEAMO Endowed Scholarship and Education Fund (maximum of \$15,000)***

### **Purpose:**

SEAMO has established an endowed fund “to support individuals and projects which further scholarship in the continuum of medical education” including:

- Improvement of our understanding of or application of such knowledge in the teaching of medical students
- Improvement of the training program of residents and fellows  
Faculty Development and Continuing Professional Development.

### **Eligibility:**

1. The principal investigator must be a SEAMO member and a CTAQ member in good standing.
2. Individual CTAQ members are limited to a maximum of two successful applications.

### **To be used to fund:**

Educational Innovation and Research (maximum of \$15,000)

## ***Terms of Reference***

### **Description:**

The SEAMO Endowed Scholarship and Education Fund supports projects intended to add value to the continuum of medical education offered through Queen’s School of Medicine e.g., undergraduate medical education, postgraduate training programs or continuing professional development.

### **Projects must focus on:**

- The implementation and/or evaluation of an innovative approach to education; or investigating the effectiveness of current approaches to education
- Priority will be given to projects where the knowledge gained is clearly transferable and/or which lead to the improvement of educational programs and learning experiences in the Queen’s continuum of medical education
- Projects should *not* be for the mentorship and support of postgraduate and undergraduate students in educational scholarship and/or research
- The primary investigator must be a CTAQ member
- Funds may not be used for (1) journal publication fees, (2) conference travel or (3) physician income
- Funds may be used for research supplies and personnel (i.e., research assistants/associates)
- Requests solely for capital equipment are generally discouraged but will be considered if it is an essential component within a research proposal

### **Selection Process:**

All applications will be reviewed by a committee consisting of:

- Three CTAQ members with expertise in academic medical education  
(Preference will be given to CTAQ members who have previously been a recipient of these funds.)
- Representative of the Office of Professional Development and Educational Scholarship
- The Committee will be Chaired by the FHS Vice-Dean Education or designate

The committee reports all decisions directly to Professional Development and Educational Scholarship. This information will also be reported to SEAMO and CTAQ. Funds will be allocated based on the merit and suitability of the applications received. The committee is not obligated to allocate all funds available.

**Selection Criteria:**

Selection is based on the clarity of the proposal, its relevance to the purpose of the SEAMO Endowed Scholarship and Education Fund and the extent to which the project contributes to building knowledge in the field of educational scholarship. The names and projects of successful applicants will be reported to SEAMO Management once selections are made.

**Disbursement of Funds:**

The full amount awarded will be accessed by the Principal Investigator by submitting a TRAQ DSS form to the Office of Research Services. Projects should be fully completed within two years of receipt of the funding.

**Submit application packages electronically to [seamo@queensu.ca](mailto:seamo@queensu.ca)**

Applicants in need of advice on study design, statistical analysis, or any other aspect of the application are encouraged to seek mentorship prior to submission, rather than after. Advice should be sought from experienced researchers within the applicant's own Department, and/or from the Office of Professional Development and Educational Scholarship.