

# Established Researcher/Educational Scholar Fund

## Terms of Reference

### Purpose

The purposes of the ER/ESF are to:

1. Increase the impact of the investment in clinical research and research in medical education including educational interventions that improve clinical outcomes.
2. Increase the productivity of highly motivated and established investigators who have already demonstrated they can compete for external peer-reviewed funding.
3. Support the SEAMO and QHS strategic plans to increase success in external research funding.
4. Increase the profile of SEAMO to its members by supporting a larger number of physicians.

*This award does not support physician salary*

### Scope and Guidelines

#### Eligibility

All SEAMO-funded physicians are eligible to apply for ER/ESF funding. However, financial support may be pro-rated based on the percentage of SEAMO funding the applicant currently receives.

The intent of this award is to support existing researchers and educational scholars. The award is not intended for new faculty/start-up.

SEAMO physicians applying for ERESF are not eligible to be considered if they are PI or Co-PI for any current Innovation Fund Award.

Physicians funded through NCSP and MESRP are not eligible for this award.

#### Available funding

The available funds will be awarded in an 8:4 ratio of research to educational scholarship categories. Successful awardees may reapply for subsequent awards every other 3-year cycle.

#### *Research*

SEAMO--funded researchers are eligible to receive a maximum of \$50,000 per year, for a three-year period to support the development and/or enhancement of research. Each research award must be matched with \$10k/annum, per annum, from the awardee's host department for each successful awardee. In kind contributions from the department will be considered.

### *Educational Scholarship*

SEAMO--funded educational scholars are eligible to receive a maximum of \$25,000 per year, for a three-year period to support the development and/or enhancement of educational scholarship. Each education award must be matched with \$5k/annum, per annum, from the awardee's host department for each successful awardee. In kind contributions will be considered.

## **Administration and Review Process**

The Strategic Priorities and Recruitment Committee (SPRC), a committee of the SEAMO Governors, has responsibility, authority, and accountability for management of the ER/ESF.

The New Clinician Scientist Program Award Evaluation Committee (AEC) and the Medical Education Scholars Committee (MAEC), advisory sub-committees of the SPRC have responsibility for managing the application and review process, conducting evaluation of such applications and making recommendations to the SPRC on the results of that evaluation.

### Evaluation Criteria

The following factors will be considered in evaluating the merit of applications and making funding recommendations:

Table 1. Weighting of Scientific Merit of Applications

Criteria	Researchers/Educators in First Ten Years of Career	Researchers/Educators After Ten Years of Career
Research Excellence And Recognition	50%	40%
Significant Supporting Activities	Not applicable	20%
Research Objectives and Plan	50%	40%

Table 2. Scoring the Scientific Merit of Applications

Score	Criteria
Exceeds Expectations	The application documents the sustained high performance of a well-established research program. The applicant's contributions to advancing the field are recognized for their significance nationally and internationally. There will normally be a strong record of research funding (if appropriate to the applicant's field of research). An excellent, well-articulated proposal is required.
Meets Expectations	At a minimum, there must be clear evidence that the applicant is making substantive intellectual contributions on an ongoing basis to collaborative research/educational programs. A strong record of peer-

	reviewed publications is essential. The applicant would usually have acquired external funding. A strong, well-articulated proposal is required.
Unsatisfactory	The application does not meet expectations. This may be manifested by the applicant's inability to demonstrate substantive contributions to collaborative research/educational initiatives, a weak record of peer-reviewed publications, an inability to acquire and sustain external funding (if appropriate to the applicant's field of research) or a weak proposal.

## Application Process

The application will be composed of four (4) parts, including:

1. Research/Educational Scholarship Productivity Report (maximum five pages – described below)
2. Proposal for Research or Educational Scholarship (maximum five pages – described below)
3. Letter(s) of Departmental Support (described below)
4. Candidate's [Canadian Common CV](#)

### 1. Research/Educational Scholarship Productivity Report

- Description of the applicant's independent and collaborative research/educational activities. It is essential the application clearly documents the applicant's role within any collaborative initiatives. Contributions to multi-authored publications must be clearly specified.
- Description of any significant innovations arising from the applicant's academic work.

### 2. Proposal for Research or Educational Scholarship

a) The candidate's proposal must include:

- A maximum 5-page proposal describing the research, including the:
  - Topic of research/details of project
  - Location of research or lab facilities
  - Co-researchers involved in the study
  - Protected time required to complete research and reasoning
  - Costs associated with research
  - Anticipated benefits of proposed research for the candidate, the department/division, and the School of Medicine
- All proposals should include an explanation of how the ER/ESF grant will assist the applicant in applying for Tri-Council or other grants.

### 3. Letters of departmental support

- A letter from the Department Head for **research** will describe the support the department will provide for the applicant's research initiative and affirms the commitment to providing \$10k annually for 3 years to supplement the award.
  - This letter must declare the percentage of the applicant's professional time that will be

allocated to their project.

- A letter from the Department Head for **educational scholars** will describe the support the department will provide for the applicant's educational scholarship and affirms the commitment to providing \$5k annually for 3 years to supplement the award.
  - This letter must declare the percentage of the applicant's professional time that will be allocated to their project.

4. Candidate's Canadian Common CV

The candidate must provide an updated CV in the format of the [Canadian Common CV](#).

## **Submit your Application**

Please submit your application to the SEAMO Office at [seamo@queensu.ca](mailto:seamo@queensu.ca).